



## 西北中文學校 - 誠征校長

校董事會正式向外發布校長招聘通知，開始啟動下一屆校長的招聘流程。以下是招聘的具體內容，請各位家長老師幫忙轉發這個消息，廣招各界賢良人士，以便為下一步的篩選流程提供最多最優秀的候選人。

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西北中文學校是美國西北地區最大的中文非盈利教育機構。至今具有三十年的成功歷史。主要提供中文（簡化漢字和拼音為主）、數學、自然科學、英文、美術，和舞蹈等課程。學校設有中文學前班、小學部、初中部、高中部，和成人教育部，近千名師生。校辦公室在Bellevue，在大西雅圖地區積極擴張校區。我們的中文學分被美國教育機構認可。西北中文學校及校長在社區享有很高聲望，廣受尊重。若想更多了解西北中文學校，請參觀我們網址([www.nwchinese.org](http://www.nwchinese.org))

西北中文學校目前公開招聘 2024-2027 年校長人選。學校目前主要在周六上課，每學年分春秋兩學期。校長職位屬半職或兼職。校長主要負責學校的教學質量和運營管理，制定和實施教學計劃，教師和管理人員的招聘和培訓，以及學校的形象推廣。校長薪資將根據申請人經驗及能力而定，學校提供有競爭力的薪資組合。若需校長職責，可來函索取。

理想的校長人選最好具備：

- 具備管理或參與管理教育機構、組織或非盈利社團的經驗和能力。
- 對學校的長遠發展遠景有考慮，有思路並願意因勢利導地進行實踐。
- 具有大學本科以上的學位。有教育或相關專業學位從優。
- 熟悉中文教學，了解海外華人子弟的語言結構特點，具備人文科學知識，熟悉或了解經營預算，財務管理和有關IT信息技術在教育領域的應用。

- 擅长当面与书面交流和意见沟通，有能力集约不同意见，予以汇总并付诸实施。
- 具有较高的中文口头和文字表达能力，能够熟练用中文和英文进行交流。
- 热心并有能力引导学校和师生参与学校所在社区，美国国内以及与中国国内的各类文化人文交流。

有意竞聘者请将申请信和简历在12月31日前发到 [board@nwchinese.org](mailto:board@nwchinese.org)

谢谢!

西北中文学校董事会

2024年10月20日

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## **Northwest Chinese School Principal Recruitment Announcement**

### **About Northwest Chinese School:**

Northwest Chinese School is the largest non-profit Chinese education institution in the Pacific Northwest, with about 30 years of successful history. We offer a variety of courses, including Chinese (simplified Chinese characters and Pinyin), math, science, English, art, and dance. We have classes for preschoolers, elementary school students, middle school students, high school students, and adults. Our office is in Bellevue, and we are expanding our campuses in the greater Seattle area. Our Chinese courses are recognized by American educational institutions. Northwest Chinese School and its principals have been highly respected by the community. To learn more about Northwest Chinese School, please visit our website at [www.nwchinese.org](http://www.nwchinese.org).

### **Position Overview:**

Northwest Chinese School is currently seeking the principal for the 2024-2027 school years. The school currently holds classes on Saturdays during school semesters in spring and fall, thus, the principal position is a part-time position. The principal is responsible for the overall quality of instruction and operations of the school, developing and implementing curriculum, hiring, and training teachers and administrators, and promoting the school's image. The principal's salary will be commensurate with

experience and qualifications, and the school offers a competitive compensation package. For a detailed description of the principal's responsibilities, please send a letter of inquiry.

**Qualifications:**

- Experience and ability to manage or participate in the management of educational institutions, or non-profit organizations.
- Vision for the long-term development of the school, with the ability to think strategically and implement plans accordingly.
- Bachelor's degree or higher. A degree in education or a related field is preferred.
- Familiarity with Chinese language instruction, understanding of the language characteristics of overseas Chinese children, knowledge of humanities, familiarity or knowledge of operating budgets, fiscal management, and the application of IT information technology in education.
- Excellent oral and written communication and interpersonal skills, with the ability to gather diverse opinions, lead and commit to unified implementation.
- Strong Chinese oral and written communication skills, and the ability to communicate fluently in both Chinese and English.
- Enthusiasm and ability to lead the school and faculty in participating in cultural and humanistic exchanges within the school's community, the United States, and China.

**Application Process:**

Interested candidates please send your letter of application and resume to [board@nwchinese.org](mailto:board@nwchinese.org) by December 31, 2024.

**Thank you!**

**Northwest Chinese School Board of Directors**

**October 20, 2024**